

Production Cook

Little Chef Productions is seeking a production cook to support in daily tasks related to catering, kids meal prep and cafe preparation. We are seeking an individual with prior kitchen experience who can follow detailed instructions and execute tasks with consistency and care. Must have 2 years experience with large volume food prep and/or catering experience.

All applicants must be able to work independently on tasks given to them and have organizational skills that allow them to prioritize tasks and food prep as needed. On occasion, individuals will be asked to attend catering events. All applicants must hold a current NYC Food Handlers Certification.

Responsibilities include:

- Food prep and production
- Maintain clear and concise communication with head chef/owner as well as team
- Complete daily tasks as listed for food prep and orders
- Ability to follow and adjust recipes for volume
- Prepare prep lists for next shift/next day duties
- Update inventory sheets daily so orders can be placed and items can be sourced as needed
- Assist with events as needed - will be in addition to normal hours at times
- Sufficient in google suite including gmail, docs, sheets, calendar, drive
- Knowledge of square POS a plus
- Proficient in email and notes
- Ability to lift 50lb unassisted

Schedule & Pay

- 30 hours per week
- Starting rate \$18 per hour
- Salary range \$18-\$25 per hour depending on experience